



e-Signatures Settings

Help Guide

26 March 2025

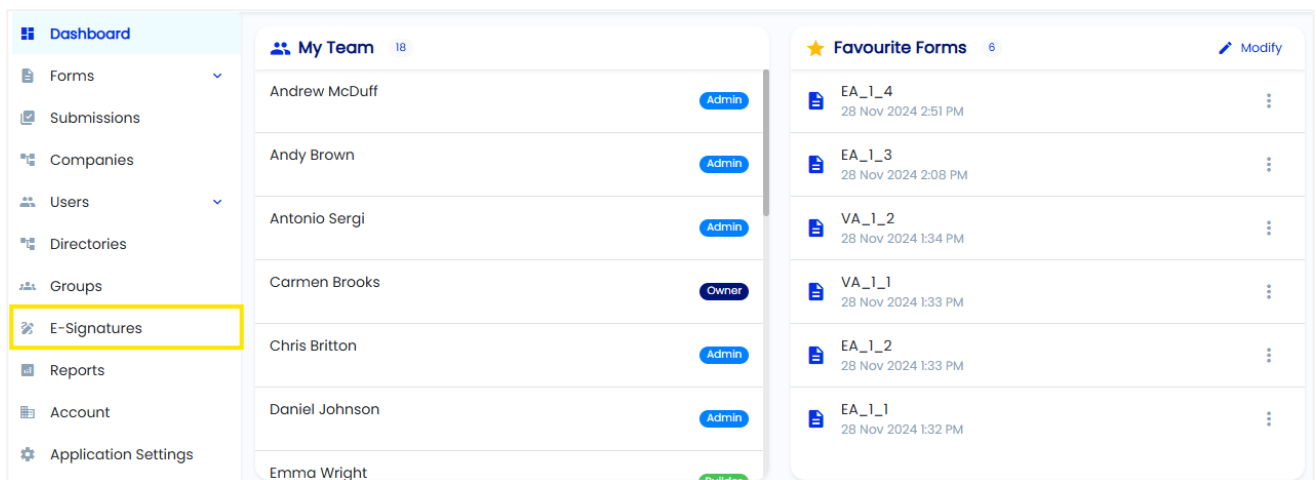
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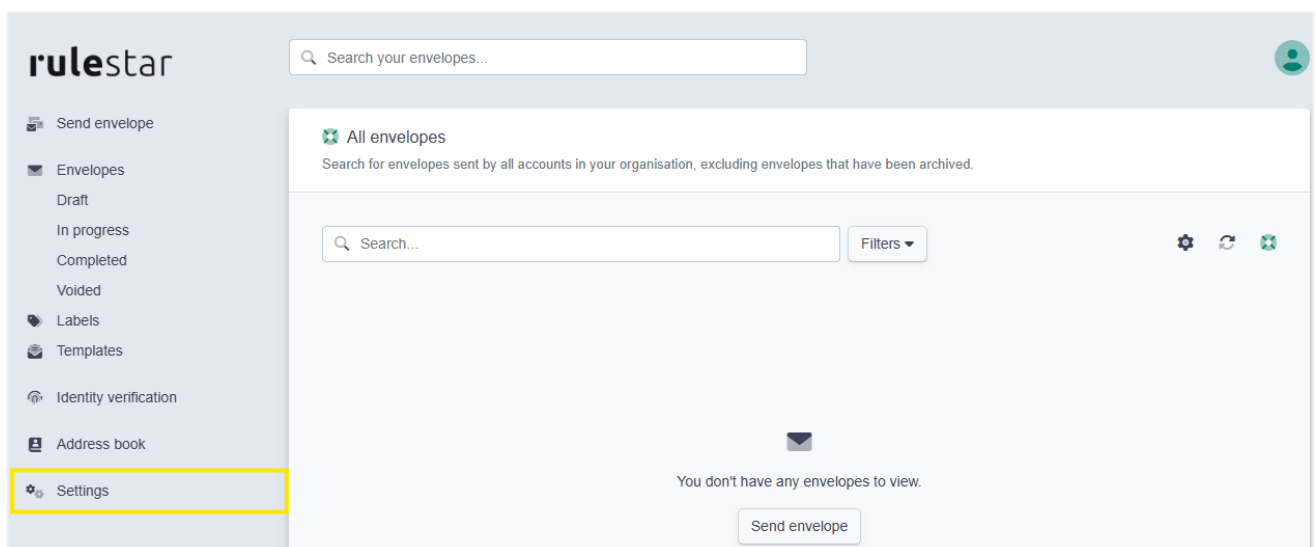
1. E-Signatures Settings

1.1 Access Settings

To access the e-Signatures Electronic Signature Add-On settings from Smarter Drafter, click E-Signatures in the navigation menu.

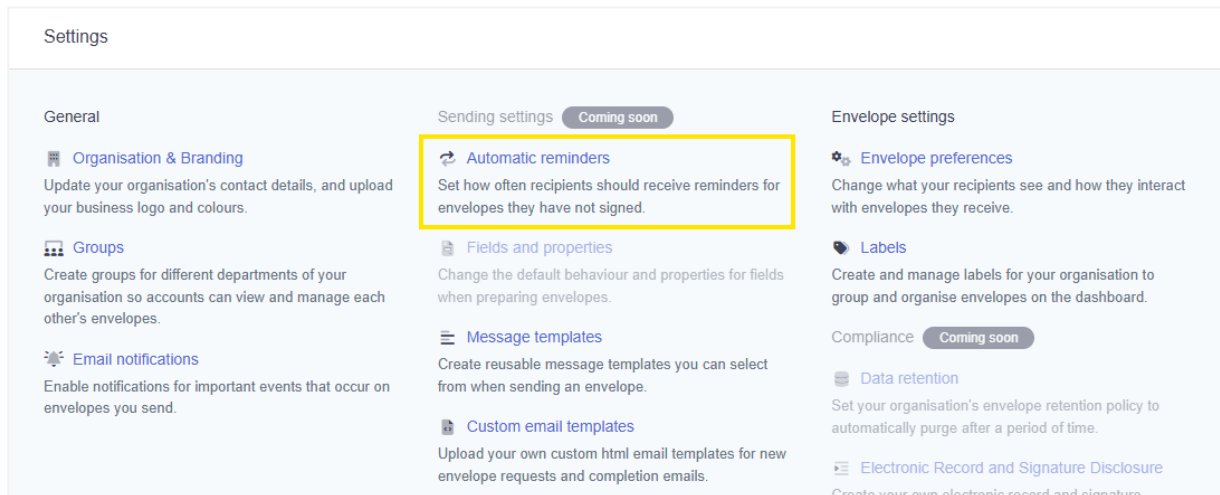


You will be redirected to the e-Signatures integration. Click **Settings** to access the settings.



1.2 Update the Automatic Reminders

Click Automatic Reminders to modify the settings.



The automatic reminders options can be edited in the screen that opens.

- It's recommended to **enable automatic reminders**.
- Set the option to **send reminders by SMS**, according to your preferences.
- It's recommended to activate the option to **send reminders during standard business hours**.
- Select the **days between reminders**, per your organisation's requirements.
- Set the **maximum number of reminders**. This option will limit the reminders for each envelope.
- Save the changes.

